

SELF-DECLARATION FORM

It is the policy of Archery GB that all new applicants, staff and volunteers are required to complete a Self-Declaration form. You have a right of access to any information held on you and additional rights under the Data Protection Act 1998.

PART A:

Title:	
Surname:	
Forename/s:	
Previous names by which you may have been known:	
Address:	
Post Code:	
Telephone No:	
E mail Address:	
Date of Birth:	
Sex: Male/Female:	
Club (Please complete if applicable):	
Please provide details of the position/s you currently or wish to fulfil or relevant job title:	
Start Date:	
Please provide details of any other club/s you are or have been a member of and provide details of the position/s you held:	

PART B:

<p>1) Have you ever been convicted of any criminal offence/s? YES/NO If YES, please supply details of any criminal convictions to include: Dates/court/s where convictions were heard, type of offences, sentence received, reasons and circumstances that led to the offence/s (You are advised that under the provisions of the Rehabilitation of Offenders Act 1974 (exceptions) Order 1975 as amended by the Rehabilitation of Offenders Act 1974 (Exceptions Amendment) Order 1986 you should declare all convictions including 'spent' convictions, cautions, reprimands and written warnings)</p>
<p>2) Please provide details of how you completed the sentence/s imposed, e.g. did you pay your fine/s as required; what conditions were attached to your probation/community service/supervised attendance order/s; did you comply with the requirements of your custodial sentence/s:</p>
<p>3) Has/have any other organisation/s supported you to work through any of the</p>

issues/difficulties?
4) What have you learned from your experience?
5) Are you a person known to any Social Services department as being an actual or potential risk to children or young people or currently under investigation for a child protection related incident? YES/NO (Delete as appropriate) If YES, please supply details:
6) Have you had a disciplinary sanction (from a sports or other organisation's governing body) relating to child abuse or poor practice? YES/NO (Delete as appropriate) If YES, please supply details:

PART C: DECLARATION TO BE COMPLETED BY THE APPLICANT:

<p>I hereby declare and represent that, except for the disclosed above, I have not at any time whether in the United Kingdom or abroad, been found guilty and sentenced by a court for a criminal offence.</p> <p>I agree to inform Archery GB CPO if I am convicted of an offence after I take up any post within Archery GB/Archery GB Clubs. I understand that failure to do so may lead to the immediate suspension of my work with children, young people and vulnerable adults within Archery GB and/or the termination of my services.</p> <p>I give consent to Archery GB requesting a CRB Enhanced check (if applicable) and to requesting references for the purpose of verifying the replies given in this declaration, including enquiries of the relevant external agencies.</p> <p>If I am appointed to a post, I agree to abide by Archery GB Code of Conduct and Archery GB Policy for Safeguarding Children, Young People and Vulnerable Adults</p> <p>I agree to abide by the conditions above and certify that the information contained within this form is true and correct to the best of my knowledge and I realise that false information or wilful omissions may lead to the immediate suspension or the termination of my work with children, young people or vulnerable adults, or the termination of my services.</p> <p>Signed: _____ Print Name: _____</p> <p>Date: _____</p> <p>Please note that any information given in this form will be read in the strictest confidence</p> <p>Please return the completed self-declaration form to the Archery GB CPO at the Archery GB Head Office address, ensuring to mark the envelope 'Strictly Private and Confidential, Addressee Only'. Please do not put your completed application form in this envelope. It is important that the forms are kept separate. If you are unsuccessful the Self Disclosure Application Form will be returned to the applicant for disposal.</p>
